



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY MEDICAL COMMAND  
2748 WORTH ROAD  
FORT SAM HOUSTON, TEXAS 78234-6000

OTSG/MEDCOM Policy Memo 11-079

MCCS-CE

Expires 11 October 2013

11 OCT 2011

MEMORANDUM FOR

Commanders, MEDCOM Major Subordinate Commands  
Directors, OTSG/MEDCOM OneStaff  
All AMEDD Units

SUBJECT: Army Medicine Wolf Pack Award

1. References:

- a. AR 672-20, Incentive Awards, 29 Jan 99.
- b. AR 600-8-22, Military Awards, 11 Dec 06 (RAR Revision issued 15 Sep 11).

2. Purpose: To establish guidelines for an Army Medicine wide honorary award created by The Surgeon General/Commanding General, US Army Medical Command, and the AMEDD Civilian Corps Chief to recognize exceptional teamwork and achievements of integrated teams throughout Army Medicine.

3. Proponent: The proponent for this program is the Office of the AMEDD Civilian Corps.

4. Eligibility:

a. This policy applies to individuals employed by or assigned to the Army Medicine healthcare team. For civilians, this is defined as MEDCOM and OTSG employees in all occupational series, plus Army employees in Career Program (CP) 53 healthcare occupations across all Army Commands. See Annex A (Encl 1) for a list of CP 53 occupational series. For military, it includes all Soldiers with a medical AOC or MOS.

b. Teams must consist of a mix of Army Medicine civilians and military members, and may include contractor team members. The Wolf Pack Award will recognize teamwork that drives excellence in outcomes supporting the Army Medicine mission.

5. Nomination Procedures.

a. Anyone in Army Medicine can nominate a team for this award, within local guidelines and policies for incentive awards, and with command endorsement.

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b. Nominations must include the Wolf Pack Award nomination form, provided at Annex B (Encl 2) and available online at the AMEDD Civilian Corps website: <https://ameddciviliancorps.amedd.army.mil/WolfPackAwardNominations.aspx>.

c. In addition to the nomination form, the nominations must also include:

(1) A nomination statement, not to exceed two pages, describing the team's contributions, teamwork, achievements, impact, plus a 50-100 word narrative citation.

(2) A command-level memorandum of endorsement supporting the nomination.

6. Responsibilities: The Chief, AMEDD Civilian Corps, is the approval official for the quarterly winners of this award and will chair an awards board each year to select the annual winning team.

a. Winning teams will be announced quarterly and will receive the Wolf Pack Award certificate from the AMEDD Civilian Corps. Presentation should be at an appropriate recognition ceremony, in accordance with internal policies and applicable local labor agreements.

b. Quarterly winners will automatically compete for the Army Medicine *"Wolf Pack of the Year"* Award, presented annually at the MEDCOM Training Symposium or other appropriate forum. The annual award will consist of a team trophy and appropriate individual recognition. The winning team's organization/activity is encouraged to fund travel for individual winners to attend the annual award presentation ceremony.

c. Teams winning the annual award will also be commemorated each year on a Wolf Pack Award plaque, maintained by the AMEDD Civilian Corps.

d. The Civilian Corps Branch Specific Proponent Officer will convene an annual awards board to review quarterly winning team nominations, reconfirm organizational endorsement, review EEO/EO and adverse action clearances, and make recommendations to the Civilian Corps Chief for final selection.

FOR THE COMMANDER:

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HERBERT A. COLEY  
Chief of Staff

## ANNEX A. Career Program 53 Occupational Series

Non-MEDCOM civilians in the following occupational series are part of the Army Medical Department (AMEDD) and are eligible team members for the Wolf Pack award.

Series	Series Title
101	Misc Admin and Program
102	Social Science Aid & Tech
180	Psychology
181	Psychology Aid & Tech
184	Sociology
185	Social Work
186	Social Services & Assistant
199	Social Science Student Trainee
401	Gen Natural Res Mgt/Biological Science
403	Microbiology
404	Biological Technician
405	Pharmacology
410	Zoology
413	Physiology
414	Entomology
415	Toxicology
440	Genetics
487	Animal Science
499	Biological Science Student Trainee
601	General Health Science
602	Medical Officer
603	Physician's Assistant
610	Nurse
620	Practical Nurse
621	Nursing Assistant
622	Med Supply Aid & Technician
625	Autopsy Assistant
630	Dietician & Nutritionist
631	Occupational Therapist

Series	Series Title
633	Physical Therapist
635	Corrective Therapist
636	Rehabilitation Therapy Assistant
638	Recreation/Creative Arts Therapist
640	Health Aid and Technician
642	Nuclear Medicine Technician
644	Medical Technologist
645	Medical Technician
646	Pathology Technician
647	Diagnostic Radiologic Technologist
648	Therapeutic Radiologic Technologist
649	Medical Instrument Technician
650	Medical Technical Assistant
651	Respiratory Therapist
660	Pharmacist
661	Pharmacy Technician
662	Optometrist
665	Speech Pathologist/Audiologist
667	Orthotist and Prosthetist
668	Podiatrist
669	Medical Records Administrator
670	Health System Administrator
671	Health System Specialist
673	Hospital Housekeeping Manager
675	Medical Records Technician

Series	Series Title
679	Medical Support Assistant
680	Dental Officer
681	Dental Assistant
682	Dental Hygiene
683	Dental Laboratory Technician
685	Public Health Program Specialist
688	Sanitation
690	Industrial Hygienist
698	Environmental Health Technician
699	Medical/Health Student Trainee
701	Veterinarian
704	Animal Health Technician
799	Veterinary Student Trainee
856	Electronics Technician
858	Biomedical Engineer
899	Engineer/Architecture Student Trainee
962	Contact Representative
1306	Health Physician
1863	Food Inspector
3511	Laboratory Worker
3515	Laboratory Support Worker
4010	Prescription Eyeglass Maker
4805	Medical Equipment Repairer
5031	Insects Production Worker
5048	Animal Caretaker

## **ANNEX B. Army Medicine Wolf Pack Award Nomination Form**

Complete the following information and submit this form by email to the Office of the AMEDD Civilian Corps at: [civilian.corps.chief@amedd.army.mil](mailto:civilian.corps.chief@amedd.army.mil). Please use the term "Wolf Pack Award Nomination" as the subject line and enclose a copy of the signed form.

**Team Name:**

**Organization: (Activity, Location, and Region if applicable.)**

**Purpose of Team:**

**Period of Service to be recognized:**

**Team Members:** List members by name, grade/rank, AOC/MOS/Occupational Series, and position title.

**Nomination Statement and Proposed Citation:** Provide team accomplishments and circumstances that support and justify this nomination. Nomination statements should be no more than two pages in length. Also include a 50-100 word narrative citation.

**Nominating Official Information:**

Typed Name & Title:

Telephone # and Email Address:

Relationship to team: (For example: supervisor, co-worker, customer, etc.)

**Command Endorsement and EEO/EO/Adverse Action Clearance:**

Typed Name & Title:

Telephone & Email:

Signature & Date: